



Monday 16th January 2023

Assalamu Alaikum warahmatullahe wabarakatuh

Re: School Library

We pray that you are in the best of health and Imaan.

You may have read in our recent newsletter that, we now have five volunteer library prefects, who have done an amazing job, cataloguing more than 400 books, organising the library and creating a database. We have been fortunate to expand the library with the addition of 250 new books this year, and hope to continue to grow it year by year.

We are hoping to open up the library to all of our pupils from week beginning 23rd January 2023
Pupils will be able to borrow a maximum of two books for up to three weeks.

A Monitoring Record will be kept on a spreadsheet. Library monitors will track return date and if someone is late returning their borrowed book, they will receive a notification email and a fine will be issued. Fines will be collected and handed into admin at the end of the term so that the money can be put towards purchasing new books.

Fines will be issued for the following reasons:

Ripped pages: £2.00

Wet damage: £ 2.00

Graffiti: £1.50

Late return: £1.50

Lost book: Full cost of book

Please sign and return the consent slip by 18.01.23 to confirm that you understand and agree to the terms of use for the School Library.

Jazak-Allah Khair

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I confirm that I have read and agree to the terms of use of the School Library.

Pupil Name Pupil signature

Parent Name Parent Signature

Pupil Class..... Date